



**LETTER CIRCULAR - Institute for Education**

**Date:** 15 May 2023

**Ref:** IfE 31/2023

**From:** Joanne Grima – CEO, Institute for Education

**To the attention of:** All Educators

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**Subject:** Postgraduate Certificate in Digital Competences for Education – Applications for September 2023

**Course Delivery:** 2 Years Part-Time (Blended)

**Applications Open:** 4.30pm (CET) 17 May 2023

**Application Link:** [PCDC/01/2023](#)

**Application Deadline:** 14 June 2023

**Tuition Fee:** Home/EU/EEA Applicants: €390 per annum

Non-EU/EEA - €3,200 – Full Price

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The Institute for Education is accepting applications submitted online **as from 4.30 pm of 17 May 2023** for the part-time blended course *Postgraduate Certificate in Digital Competences for Education (MQF 7, 30 ECTS)* commencing in **September 2023**.

**Course Details**

This programme provides participants with formal training to those working within the education profession who wish to upgrade their digital skills and competences in the area of digital literacies. The Digital Competence Framework for Educators (DigCompEdu) was the framework which was taken into consideration in the development of this programme. Applications will be on a first-come first-served basis and limited to the first eight (25) eligible applicants.

More information about the course can be found [here](#).

**Minimum Entry Requirements**

Participants applying for the Postgraduate Certificate in Digital Competences for Education are to be in possession of **ONE** of the following:

1. A first degree at MQF Level 6 (minimum of 180 ECTS, or equivalent) in the area of education or inclusive education;

**OR**

2. A first degree at MQF Level 6 (minimum of 180 ECTS, or equivalent) in addition to a Postgraduate Certificate in Education (MQF 6, 60 ECTS) or equivalent.

**Applicants are required to submit certificates as well as transcripts to corroborate claims of qualifications currently in their possession.**



### **Language Requirement for International Applicants**

In addition to the above requirements, international applicants are required to demonstrate English language proficiency with an Academic IELTS score of 6.5, or an equivalent score from another recognised international proficiency examination.

### **Technological Requirements**

All accepted course participants must ensure that they have a strong internet connection and a working microphone and camera for synchronous (live) online sessions.

### **Student Agreement**

Accepted applicants who will be enrolled on a qualification programme will be required to endorse a Student Agreement. The purpose of this agreement is to define the conditions of acceptance to undertake studies at the IfE. By signing the agreement both the IfE and the course participant will be agreeing to the stipulated conditions defining the relationship for the duration of studies.

### **Fees**

Upon receiving the acceptance letter by the IfE, applicants from countries in the European Union (EU), Switzerland and countries in the European Economic Area (EEA) are required to pay €390 on an annual basis.

International applicants who are not from the EU, Switzerland or from a country within the EEA are required to pay in full the total cost of the course: €3,200 (80% of which is non-refundable except under exceptional circumstances). For further details kindly refer to the IfE's [Tuition Fees Policy](#). Modes and methods of payment will be communicated to the accepted applicants.

### **Get Qualified Scheme**

This course falls under the Get Qualified Scheme, an initiative supporting the achievement of qualifications and certifications required by the industry. Upon successful completion of the qualification, the student may be entitled to benefit from a tax credit to recover part of the costs incurred throughout their studies.



For further information, application and procedures kindly follow:

<https://www.maltaenterprise.com/support/get-qualified-2017-2023>.

This Scheme is not administered by the Institute for Education.



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### **Submission of applications**

Interested applicants are kindly asked to submit an online application by following this [link](#). Deadline for submission of applications is **Wednesday 14 June 2023**. Places are limited to twenty-five (25) eligible applicants who will be selected on a first-come first-served basis.

### **Disclaimer**

The running of all programmes is subject to a minimum number of participants and subject to availability of resources.

Applicants awaiting results for qualifications requested under the minimum entry requirements (with the exception of MQF Level 3 qualifications) may be accepted as Probationary Course Participants. These applicants will be required to provide proof that they are currently awaiting first-sitting results and consequently provide proof of successful attainment of these results.

Thank you.

**Joanne Grima**

**CEO Institute for Education**

**Institute for Education**

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