



**LETTER CIRCULAR - Institute for Education**

**Date:** 07 August 2023

**Ref:** IfE 57/2023

**From:** Joanne Grima – CEO

**To the attention of:** Heads (College Network), Heads of Schools, Assistant Heads of State and Non-State, Assistant Directors, Education Officers, Heads of Department, Teachers and Sections

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**Subject:** Award in the Foundations of a Family Literacy Intervention Programme in collaboration with the NLA commencing **October 2023**

**Application Link:** [FFL/01/2023](https://www.ife.gov.mt/family-literacy-intervention-programme)

**Applications Open:** 7 August 2023

**Applications Deadline:** 20 September 2023

**Applicable Fee:**

Home/EU/EEA €400 (Actual Cost after Get Qualified tax rebate €120)

Non-EU/EEA €1,625

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The Institute for Education would like to invite educators to apply for the short-accredited programme titled: **Award in the Foundations of a Family Literacy Intervention Programme** being organised in collaboration with the **National Literacy Agency** commencing in **October 2023**.

**Course Details**

This training course will allow educators to obtain an awareness and a deep understanding of how all students can acquire literacy skills. They will be able to understand the causes of literacy difficulties and to adapt their teaching to suit the needs of students in their class. They will also gain a working knowledge to support students, identify their literacy difficulties and plan a systematic, intervention programme such to address their difficulties.

The course will be framed within a family literacy, parental empowerment model. Parents/caregivers are essential stakeholders in their child's educational trajectory and are an integral part of Nwar service provision. The training course will help participants reflect on ways to work with parents/caregivers, with a focus on the involvement of parents/caregivers within Nwar sessions or other similar intervention programmes.



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### **Minimum entry requirements**

Applicants interested in following this programme are to satisfy one of the minimum eligibility criteria:

1. An MQF Level 6 qualification in Teaching or Inclusive Education; OR
2. An MQF Level 5 qualification with a minimum of 60 ECTS in Education/Inclusive Education together with three (3) years relevant work experience. Applicants applying under this criterion will be asked to attend an interview and present a portfolio of their work together with a written task; OR
3. An MQF Level 5 qualification with a minimum of 30 ECTS in Education/Inclusive Education together with five (5) years relevant work experience. Applicants applying under this criterion will be asked to attend an interview and present a portfolio of their work together with a written task.



**Schedule:**

**Introductory Session:** 19 October 2023  
**End date:** 27 February 2024  
**Session duration:** 15:30 – 18:15 (15-minute break)

This Award is being offered through blended learning which comprises a mix of synchronous (live) online sessions, asynchronous (pre-recorded) online sessions with follow-up tasks as well as face-to-face sessions (held at either the IfE premises in Pembroke or at the Nwar Centres). Applicants are encouraged to make the necessary arrangements to be available on the dates listed hereunder.

SCHEDULED SESSIONS			
Session	Date	Time	Mode of Delivery
Introductory Session	19 <sup>th</sup> October, 2023	15:30 – 16:00	Online Session Live
FFL01 - The National Literacy Strategy and Balanced Literacy, theory and practice	24 <sup>th</sup> October, 2023	16:00 – 18:15	Face-to-Face
FFL01 - The National Literacy Strategy and Balanced Literacy, theory and practice	26 <sup>th</sup> October, 2023	15:30 – 18:15	Face-to-Face
FFL02- Phonological awareness skills as a precursor to literacy development	7 <sup>th</sup> November, 2023	15:30 – 18:15	Face-to-Face
FFL02- Phonological awareness skills as a precursor to literacy development	14 <sup>th</sup> November, 2023	15:30 – 18:15	Face-to-Face
FFL03 - Language development - use and function in a bilingual class	13 <sup>th</sup> February, 2024	15:30 – 18:15	Online Synchronous
FFL03 - Language development - use and function in a bilingual class	20 <sup>th</sup> February, 2024	15:30 – 18:15	Online Synchronous
FFL04 - Reading and spelling strategies	21 <sup>st</sup> November, 2023	15:30 – 18:15	Face-to-Face
FFL04 - Reading and spelling strategies	28 <sup>th</sup> November, 2023	15:30 – 18:15	Online Asynchronous
FFL04 - Reading and spelling strategies	5 <sup>th</sup> December, 2023	15:30 – 18:15	Face-to-Face
FFL04 - Reading and spelling strategies	12 <sup>th</sup> December, 2023	15:30 – 18:15	Face-to-Face
FFL05 - Reading development	9 <sup>th</sup> November, 2023	15:30 – 18:15	Face-to-Face
FFL05 - Reading development	16 <sup>th</sup> November, 2023	15:30 – 18:15	Online Asynchronous
FFL05 - Reading development	23 <sup>rd</sup> November, 2023	15:30 – 18:15	Face-to-Face
FFL05 - Reading development	30 <sup>th</sup> November, 2023	15:30 – 18:15	Face-to-Face
FFL05 - Reading development	14 <sup>th</sup> December, 2023	15:30 – 18:15	Face-to-Face



FFL05 - Reading development	18 <sup>th</sup> January, 2024	15:30 – 18:15	Face-to-Face
FFL06 - Writing Process Methodology	1 <sup>st</sup> February, 2024	15:30 – 18:15	Face-to-Face
FFL06 - Writing Process Methodology	8 <sup>th</sup> February, 2024	15:30 – 18:15	Face-to-Face
FFL07 - Creating multisensory and digital resource	25 <sup>th</sup> January, 2024	15:30 – 18:15	Online Synchronous
FFL07 - Creating multisensory and digital resource	6 <sup>th</sup> February, 2024	15:30 – 18:15	Face-to-Face
FFL07 - Creating multisensory and digital resource	15 <sup>th</sup> February, 2024	15:30 – 18:15	Online Synchronous
FFL07 - Creating multisensory and digital resource	27 <sup>th</sup> February, 2024	15:30 – 18:15	Online Synchronous
FFL08 - Planning a family literacy Nwar session	16 <sup>th</sup> January, 2024	15:30 – 18:15	Online Asynchronous
FFL08 - Planning a family literacy Nwar session	23 <sup>rd</sup> January, 2024	15:30 – 18:15	Face-to-Face

## Technological Requirements

All accepted course participants must ensure that they have a strong internet connection and working microphone and camera for synchronous (live) online sessions.

## Get Qualified Scheme

This course falls under the Get Qualified Scheme, an initiative supporting the achievement of qualifications and certifications required by the industry. Upon successful completion of the qualification, the student may be entitled to benefit from a tax credit to recover part of the costs incurred throughout their studies.

For further information, application and procedures kindly follow:

<https://www.maltaenterprise.com/support/get-qualified-2017-2023>



This Scheme is not administered by the Institute for Education.

## Submission of applications

Interested applicants are kindly asked to submit an online application by following the [link](#) by noon (Central European Time) of **Wednesday, 20 September 2023**. Places are limited to twenty-five (25) eligible applicants.



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Applicants are required to submit certificates as well as transcripts to corroborate claims of qualifications currently in their possession.

Work experience is only verified against; GP47 or Jobsplus Employment History. CVs and letters of reference are not considered as proof of experience.

Thank you

**Joanne Grima**  
**CEO Institute for Education**

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