



## LETTER CIRCULAR - Institute for Education

**Date:** 25<sup>th</sup> November 2022

**Ref:** IfE 70/2022

**From:** Joanne Grima – CEO

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**Subject:** Expression of Interest for the services of an Administrative Support Officer within the Quality Assurance Department

**Application Link:** [EOI 70/2022](#)

**Deadline:** 2<sup>nd</sup> December 2022

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The Institute for Education (IfE) invites applications from those interested to offer their services as an Administrative Support Officer within the Quality Assurance Department at the Institute for Education. The service being requested is on a contract for service basis. Interested applicants are requested to submit an online application through the following [link](#) by **Friday 2<sup>nd</sup> December 2022**.

Kindly note that when applying, the platform will automatically direct you to register your profile with the Institute's platform. Consequently, you will be in a position to apply. It is extremely important that this step is followed in order to submit the application for the said expression of interest.

Thank you.

**Joanne Grima**  
CEO Institute for Education