

Letter Circular

Institute for Education

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Information: X

Date: 24th November 2017

Action Required: X

Ref: IfE 59 /2017

To: College Principals, Heads of Schools (State and Non-State) and Sections

From: Joanne Grima - CEO Institute for Education

Subject: Award in an Understanding of Career Guidance and Development

The Institute for Education in collaboration with the National Student Support Services is providing the opportunity for teachers, guidance teachers and career guidance practitioners holding MQF Level 6 qualifications and presently working in a licensed school to follow a 3 ECTS course at MQF Level 7 entitled '**Award in an Understanding of Career Guidance and Development**'. This course aims to instil knowledge, skills and competences to educators who wish to become more professionally involved in the career guidance and educational field.

The Course consists of 15 contact hours 6 of which will be online. The face to face sessions will be held between 15.30 and 18.30 at San Ġorġ Preca College, Secondary School, Hamrun on the following dates:

Module 1:	Skills for Career Guidance Practitioners	17 th January 2018
Module 2:	Understanding Client Needs	24 th January 2018
Module 3:	Understanding the Labour Market	31 st January 2018

Assessment for Module 1 is a Reflective Journal. Modules 2 and 3 will be assessed respectively through an assignment. Dates and times for online learning will be given in due course.

Eligibility

Course participants should hold an MQF Level 6 qualification and presently working in a licenced school as Teachers or Guidance teachers or Guidance Practitioners in Career Guidance and Development.

Registration & Participation

Interested candidates are invited to submit an online application by following the link: <https://goo.gl/rh5wH4> and send in their Europass CV and a scanned copy of their authenticated MQF Level 6 Qualification to the Institute for Education at ife@ilearn.edu.mt. Applications should be submitted by **not later than noon (Central European Time) of 1st December 2017**. Late applications will not be considered.

Thank you.

Joanne Grima
CEO Institute for Education

Sandra Cortis
Director National School Support Services