

Letter Circular

Institute for Education

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Information: X

Date: 23rd October 2017

Action Required: X

Ref: IfE 50/2017

From: Joanne Grima - CEO Institute for Education

Subject: Expression of Interest for Learning Programme Development Experts to Develop Modules for Bachelor's and Master's Degrees in Education and to Train and Assess Course Participants and Report Results

The Institute for Education (IfE) invites applications from those interested to offer their services as Learning Programmes Development Experts to the Institute for Education (IfE) for the development of modules as part of the following courses:

- a) Bachelor's Degree in Educational Studies (Hons.) - MQF Level 6**
- b) Master's Degree in Education - MQF Level 7**

The Learning Programmes Development Experts (LPDE) shall undertake to:

1. Develop modules from those indicated at the end of this expression of interest in the format required by the NCFHE Application for Partial Higher Education Qualification under the supervision of the IfE. The LPDE would ensure that the work being developed is relevant to the Maltese educational context in line with Government policy while liaising with and be answerable to the CEO of the IfE, or the Officer in charge of the Project. The modules will be written in the NCFHE Application for Partial Higher Education Qualification **within 45 days of signing the contract**. The modules will then be presented as a whole course to NCFHE for validation and accreditation. The LPDE will perform the necessary amendments as indicated in the feedback sent by the NCFHE validators within the timeframe indicated.
2. Deliver the number of contact hours of professional learning per module as outlined in the Course Framework while providing guidance throughout the self-study hours through e-mails. Contact hours will be delivered face-to-face, online and in-class in the proportions indicated in the framework. Therefore the expert will be filmed or will be asked to do a voice over for the online component and develop the digital content that accompanies the delivery.

The content to be uploaded needs to be delivered in the following format:

<ol style="list-style-type: none"> 1. Outcomes of the session. 2. Tasks to do during the online session. 	<p>Presentation to be uploaded and/or filming of the speaker delivering the session.</p>
<p>Suggested Articles/Books</p>	<p>Suggested clips that participants need to view.</p>

The filming and the content shall be uploaded on the IfE website and accessed by the participants as part of the course.

3. Assess the individual participants with a diversity of tools against the outcomes set per Module in the NCFHE application. Experts are to give feedback to the participants and the results shall be reported in soft copy in a template developed by the IfE.

The Modules

The list of modules can be found at the end of this expression of interest. **The candidates are required to indicate clearly on the online form which modules they are applying to develop. The applicants can apply to develop one or more modules. The *ad hoc* Selection Board may choose more than one person to develop modules having more than 4 ECTS.**

Eligibility Criteria

The eligibility criteria for the selection of the Learning Programmes Development Experts shall be:

- A qualification at MQF Level 8 or equivalent in the area if applying to develop a module at MQF Level 7;
- A qualification at MQF Level 7 or equivalent in the area (subject to a minimum of 60 ECTS/ECVET credits, or equivalent) if applying to develop a module at MQF Level 6;
- In the absence of applicants with a qualification at the MQF Level requested above, applicants holding a qualification at an MQF level lower than requested will be considered.

Selection Criteria

Experts shall be selected by an *ad hoc* Selection Board through an assessment of the information obtained from the Motivation Letter, Europass Curriculum Vitae; and scanned certificates and/or testimonials listed in the **Eligibility Criteria**. Applicants might be asked to produce original documents for verification purposes. The Selection criteria shall give weight to the:

- Information in the motivation letter that will include:
 - Knowledge of the NCFHE documentation;
 - Knowledge of DQSE documentation;
 - Expression of Educational Vision.
- Qualifications in the subject area (over and above the eligibility criteria);
- Years of experience in teaching;
- Years of experience in teacher training.

The selected applicants will enter into a contract for service, for a maximum of three (3) years starting on the day of signing. The contract for service could be renewed for another three (3) years after expiration. They shall develop the Module they applied for. Each one (1) ECTS shall have five (5) contact hours which will be delivered after school hours. The LPDE will also train and assess those educators who apply for the course. The selected candidates shall be entitled to €175 per one (1) ECTS. They shall develop, execute and assess the participants.

In the event where the performance of the Learning Programmes Development Expert is deemed to be unsatisfactory or not up to the required standards, the Contract shall be immediately terminated and the Learning Programme Development Expert shall forfeit all remuneration due.

Intellectual Property Rights

All Intellectual Property Rights pertaining to the Courses as deliverables of this expression of interest shall be vested exclusively in The Institute for Education.

Submission of application

Interested applicants are asked to submit an online application by following the links below:

Modules as part of the Bachelor's Degree: <https://goo.gl/eKNmyc>.

Modules as part of the Master's Degree: <https://goo.gl/smxHiH>

The motivation letter together with a Europass Curriculum Vitae and scanned certificates and/or testimonials will be received in the first instance by the Institute for Education at ife@ilearn.edu.mt by not later than **noon (Central European Time) of Monday, 13th November 2017**.

MODULES REQUIRING DEVELOPMENT:

a) Bachelor's Degree in Educational Studies (Hons.) - MQF Level 6

Ref. No.	Modules	ECTS Value																																				
1	Educational Theory: Philosophy of Education- The Maltese Educational System Collaborative communities of learning	3																																				
2	Educational Theory: Sociology of Education – Gender Equality, Culture and Values	3																																				
3	A practical view of Educational Theory : Psychology of Education- Child Development, Creativity, Managing difficult behaviours	3																																				
4	Achieving Standards while fostering Equity and Social Justice	3																																				
5	The teacher's role- Promoting Growth and Achievement through self-reflection, Constructivism and Pragmatism, Motivating Students	3																																				
7	Digital citizenship; Enriching Learning through web based applications	3																																				
8	<p>Subject Methodology and Teaching Skills Development of tasks to achieve outcomes; creating evidence of learning</p> <p>Primary</p> <table border="1"> <tr><td>8a</td><td>Literacy (3 ECTS)</td></tr> <tr><td>8b</td><td>Mathematics (2 ECTS)</td></tr> <tr><td>8c</td><td>Science (2 ECTS)</td></tr> <tr><td>8d</td><td>Religion (1 ECTS)</td></tr> <tr><td>8d</td><td>Social Studies (1ECTS)</td></tr> <tr><td>8e</td><td>Physical Education(1 ECTS)</td></tr> </table> <p>Secondary</p> <table border="1"> <tr><td>8f</td><td>Languages</td></tr> <tr><td>8g</td><td>Mathematics</td></tr> <tr><td>8h</td><td>Sciences</td></tr> <tr><td>8i</td><td>Humanities</td></tr> <tr><td>8j</td><td>Home Economics</td></tr> <tr><td>8k</td><td>Technology</td></tr> <tr><td>8l</td><td>Physical Education</td></tr> <tr><td>8m</td><td>Business related subjects</td></tr> <tr><td>8n</td><td>Religion</td></tr> <tr><td>8o</td><td>Art</td></tr> <tr><td>8p</td><td>Drama</td></tr> <tr><td>8q</td><td>Music</td></tr> </table>	8a	Literacy (3 ECTS)	8b	Mathematics (2 ECTS)	8c	Science (2 ECTS)	8d	Religion (1 ECTS)	8d	Social Studies (1ECTS)	8e	Physical Education(1 ECTS)	8f	Languages	8g	Mathematics	8h	Sciences	8i	Humanities	8j	Home Economics	8k	Technology	8l	Physical Education	8m	Business related subjects	8n	Religion	8o	Art	8p	Drama	8q	Music	10
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9	Planning – a key to success Setting goals and standards, Scheme of work, lesson planning, reflection on practice	4																																				
10	Experiential Learning and Authentic Assessment	2																																				
11	Classroom Management for an environment conducive to learning and development; Managing serious behaviour issues	3																																				

12	Microteaching	3																																																																										
13	<p>Subject Content per subject</p> <p>Primary:</p> <table border="1"> <tr><td>13a</td><td>Maltese (8 ECTS)</td></tr> <tr><td>13b</td><td>English (8 ECTS)</td></tr> <tr><td>13c</td><td>Maths (8 ECTS)</td></tr> <tr><td>13d</td><td>Science (8 ECTS),</td></tr> <tr><td>13e</td><td>Religion (4 ECTS)</td></tr> <tr><td>13f</td><td>Social Studies (4 ECTS)</td></tr> <tr><td>13g</td><td>Drama (4 ECTS)</td></tr> <tr><td>13h</td><td>Physical Education (4 ECTS)</td></tr> <tr><td>13i</td><td>Outdoor Learning (3 ECTS)</td></tr> <tr><td>13j</td><td>Sense of Initiative and Entrepreneurship (3 ECTS)</td></tr> <tr><td>13k</td><td>Cultural Awareness and expression (3 ECTS)</td></tr> <tr><td>13l</td><td>Learning to learn (3 ECTS)</td></tr> </table> <p>Secondary and Peripatetic Subjects (15 ECTS per year)</p> <p>Each subject will be developed by a selected group of experts</p> <table border="1"> <tr><td>13m</td><td>Accounting</td></tr> <tr><td>13n</td><td>Arabic</td></tr> <tr><td>13o</td><td>Art</td></tr> <tr><td>13p</td><td>Biology</td></tr> <tr><td>13q</td><td>Business Studies</td></tr> <tr><td>13r</td><td>Chemistry</td></tr> <tr><td>13s</td><td>Computing</td></tr> <tr><td>13t</td><td>Design and Technology</td></tr> <tr><td>13u</td><td>Economics</td></tr> <tr><td>13v</td><td>English</td></tr> <tr><td>13w</td><td>European Studies</td></tr> <tr><td>13x</td><td>French</td></tr> <tr><td>13y</td><td>Geography</td></tr> <tr><td>13z</td><td>German</td></tr> <tr><td>13aa</td><td>Graphical Communication</td></tr> <tr><td>13bb</td><td>History</td></tr> <tr><td>13cc</td><td>Home Economics</td></tr> <tr><td>13dd</td><td>ICT</td></tr> <tr><td>13ee</td><td>Italian</td></tr> <tr><td>13ff</td><td>Maltese</td></tr> <tr><td>13gg</td><td>Music</td></tr> <tr><td>13hh</td><td>Performing Arts</td></tr> <tr><td>13ii</td><td>Physical Education</td></tr> <tr><td>13ll</td><td>Religion</td></tr> <tr><td>13mm</td><td>Social Studies</td></tr> </table>	13a	Maltese (8 ECTS)	13b	English (8 ECTS)	13c	Maths (8 ECTS)	13d	Science (8 ECTS),	13e	Religion (4 ECTS)	13f	Social Studies (4 ECTS)	13g	Drama (4 ECTS)	13h	Physical Education (4 ECTS)	13i	Outdoor Learning (3 ECTS)	13j	Sense of Initiative and Entrepreneurship (3 ECTS)	13k	Cultural Awareness and expression (3 ECTS)	13l	Learning to learn (3 ECTS)	13m	Accounting	13n	Arabic	13o	Art	13p	Biology	13q	Business Studies	13r	Chemistry	13s	Computing	13t	Design and Technology	13u	Economics	13v	English	13w	European Studies	13x	French	13y	Geography	13z	German	13aa	Graphical Communication	13bb	History	13cc	Home Economics	13dd	ICT	13ee	Italian	13ff	Maltese	13gg	Music	13hh	Performing Arts	13ii	Physical Education	13ll	Religion	13mm	Social Studies	60
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14	Pedagogy: Assessment for Learning and Continuous Assessment	2
15	Pedagogy: Assessment of Learning and Examination Paper Setting and Evaluation	2
16	Pedagogy: Addressing Diversity through Inquiry Based Learning (IBL) and Universal Design for Learning (UDL)	4
17	Leading the professional team – collaboration with the complimentary teacher, LSA, INCO, SMT	2
18	Inclusive Education: socio-economic issues, gender & sexual orientations issues and physical & psychological issues; Definitions and Practical strategies for differentiation, accommodations and modifications. Strategies for inclusive assessment processes and practices for equality, respect for diversity and inclusion.	4
19	Inclusive Education: Exploring multiculturalism and exploiting the benefits of it	2
20	Inclusive Education: Promoting the principles of Integration through classroom practices	2
21	Communicating with parents- Benefits of Communication, Strategies for involving Parents	2
22	Research Methods - Qualitative	2
23	Research Methods - Quantitative	2

b) Master's Degree in Education - MQF Level 7

Ref No.	Modules	ECTS Value
1	Educational Theory in Practice: Psychology- Addressing SEBD	2
2	Educational Theory in Practice: Philosophy- Exploring Active Learning	2
3	Educational Theory in Practice: Sociology- The effect of individual Experiences on the educational process	2
4	Addressing Inequality and difference in educational practice	3
5	Family, Community and Engagement	3
6	Fostering a sense of Initiative and Entrepreneurship	3
7	Emotional Intelligence- a practical experience	3
8	Inclusive practices- the Multicultural classroom	3
9	Inclusive practices- Addressing the diverse Classroom	3
10	Reflection on Learning- The learning to Learn competence	3

11	Subject Content with incorporated Methodology (20 ECTS per Subject)		20
	11a	English	
	11b	Mathematics	
	11c	Chemistry	
	11d	Design and Technology	
	11e	Religion	
	11f	Environmental Studies	
	11g	Physical Education and Sport	
	11h	ICT	
12	Subject Methodology including technology enhanced experience and classroom discourse (15 ECTS per Subject)		15
	Secondary and Peripatetic Subjects		
	11a	Languages	
	11b	Mathematics	
	11c	Sciences	
	11d	Humanities	
	11e	Home Economics	
	11f	Technology	
	11g	Physical Education	
	11h	Business related subjects	
	11i	Religion	
	11j	Performing Arts	
	11k	Drama	
11l	Music		
13	Research Methods: Quantitative Strategies		2
14	Research Methods: Qualitative Strategies		3