

LETTER CIRCULAR - Institute for Education

Date: 26/02/2018

Ref: IfE 27/2018

From: Joanne Grima – CEO

To the attention of: All Educators

Subject: Erasmus+ Project

Application Link: <https://goo.gl/iAChQa>

Deadline: Noon (CET) of 06/03/2018

Further Info / Requirements: A total of 15 participants shall be selected. Participants shall be selected on a first come first served basis

In 2015 the Ministry for Education and Employment embarked on an Erasmus+ project with the aim of creating continuous professional development programmes for Educators. As part of the project there is an opportunity for a Short-term training activity to take place in Crete and Athens. Please take note of details below and draft agenda:

Eligibility:

Opportunity is open for all Educators but preference will be given in order of priority to:

- 1 – Heads of School
- 2 – Assistant heads of school;
- 3 – Heads of Department
- 4 – Teachers

Selection: A total of 15 participants shall be selected. Participants shall be selected on a first come first served basis. Preference will be given to participants who have not yet benefited from this particular Erasmus+ Project.

Dates: Departure from Malta to Crete (Chania) on April 22nd 2018; Transfer from Chania to Athens on April 25th 2018; Departure from Athens to Malta on 28th or 29th April 2018.

Chosen participants will be given a grant of €100 per day. This will need to cover the cost of food and accommodation and internal travel (this excludes all air fare). The value may be reduced should our partners be in a position to pre-arrange certain logistical matters from their end. Air tickets will be purchased on your behalf. Please note that should you choose to cancel your participation following the purchasing of flight tickets you may be bound to reimburse the full cost, or the cost incurred for a change in name on the ticket. Furthermore you will be requested to return any money that would have been transferred to you at the time.

In lieu of the event you may be requested to attend and directly contribute to preparatory meetings and evaluation meetings/conference. The final conference is a full day conference that will take place in May 2018 in Malta.

Thank you.

Joanne Grima
CEO Institute for Education