

LETTER CIRCULAR - Institute for Education

Date: 25th February 2019

Ref: IfE 24/2019

From: Joanne Grima – CEO

To the attention of: Heads (College Network), Heads of Schools, Assistant Heads of State and Non-State, Assistant Directors, Education Officers, Heads of Department, Teachers and Sections

Subject: Online Application for the course *Supporting Learners with Individual Educational Needs (Award)* for Supply Learning Support Educators (LSEs)

Application Link: <https://ife.portal.gov.mt/programme/apply>

Deadline: Noon (CET) 22nd March 2019

The Institute for Education is accepting applications submitted online for the course *Supporting Learners with Individual Educational Needs (Award)* (MQF 4, 23 ECTS) for Supply Learning Support Educators (LSEs) and prospective LSEs, starting in **June 2019** (as per schedule below). **Supply LSEs, who are already working in a licenced school, will be given preference over prospective LSEs.**

Entry requirements

Applicants should:

- a. Have a minimum of four MQF level 3 subjects at Grade 1-5, Grade C or a comparable, which must include Maltese, English Language, Mathematics and any other subject;
OR
- b. Have a minimum of a full MQF level 3 VET Qualification with at least 60 ECTS;
OR
- c. Employed as a supply Learning Support Educator in a licensed school and able to communicate in English and Maltese.

Fee

Upon receiving the acceptance letter by the Institute, the applicant is **required** to pay **€250** for the course. Modes and methods of payment will be communicated to accepted applicants. Students following this programme may apply for the Get Qualified Scheme which will enable them to benefit from a tax-credit for the cost incurred.



Submission of applications

Interested applicants are kindly asked to submit an online application through the following link: <https://ife.portal.gov.mt/programme/apply> by **noon (Central European Time) of 22nd March 2019**. Places are limited to the first **fifty (50) eligible** applicants who will be selected on a first-come first-served basis. However, **Supply LSEs, who are already working in a licenced school, will be given preference over prospective LSEs**. Late applications will not be considered.

Course Schedule

The course, which will commence on 3rd June 2019, will be held at the Institute for Education, Pembroke. An Introductory Session will be held on 31st May 2019. The dates will be as follows:

SLIEN/02/2019 - SCHEDULED SESSIONS		
Session	Date	Time
Introductory Session	31 May 2019	15:30-17:30
Week 1	3, 5 June 2019	14.30-17:15
Week 2	10, 12, 14 June 2019	14.30-17:15
Week 3	17, 19, 21 June 2019	14.30-17:15
Week 4	24, 26, 28 June 2019	14.30-17:15
Week 5	1, 3, 5 July 2019	13:30-16.15
Week 6	8, 10, 12 July 2019	13:30-16.15
Week 7	15, 17, 19 July 2019	13:30-16.15
Week 8	22, 24, 26 July 2019	13:30-16.15
Week 9	29, 31 July, 2 August 2019	13:30-16.15
Week 10	5, 7 August 2019	13:30-16.15
Practice Placement	6 November- 17 December 2019	

More information about the course can be found at: <https://goo.gl/87GUil>

Thank you.

Joanne Grima
CEO Institute for Education