



LETTER CIRCULAR - Institute for Education

Date: 12 January 2023

Ref: IfE 03/2023

From: Joanne Grima – CEO

To the attention of: Heads (College Network), Heads of Schools, Assistant Heads of State and Non-State, Assistant Directors, Education Officers, Heads of Department, Teachers and Sections

Subject: Online Accredited Awards commencing March 2023 - September 2023

Application Link: See table below

Deadline: See table below

The Institute for Education is reminding interested applicants that applications are currently being accepted online for the below **Awards** commencing between **March 2023 and September 2023**. Synchronous (live) sessions delivered through the Institute's portal are held between 15:30-18:15 unless otherwise specified.

Awards are short accredited courses varying from 1 ECTS to 10 ECTS at MQF Levels 5-7. They offer innovative learning experiences and are the perfect opportunity for educators to develop their knowledge and competences in self-sought areas. Each ECTS achieved is worth twenty-five (25) hours of total learning in the **Accelerated Progression Scheme**. A complete list of awards can be viewed on the [IfE Portal](#). Certificates for awards will be provided digitally through the Blockerts app.

Technological Requirements

All accepted course participants must ensure that they have access to a personal computer where they can follow the online sessions and complete assignments. A strong internet connection and a working microphone and camera are essential to follow synchronous (live) online sessions.



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Tuition Fee



Upon receiving acceptance confirmation by the IfE, the applicant is required to pay the respective tuition fee for the award. Modes and methods of payment will be communicated to accepted applicants. Course Participants following awards which cost more than €100 may apply for the Training Pays Scheme which offers up to 75% cash refund to aid participants with costs relating to training. This refund will be awarded to the individual (trainee) after successful completion of his/her training.

Applicants may alternatively wish to apply for the Get Qualified Scheme which will enable them to benefit from a tax-credit for the cost incurred. The Training Pays Scheme is administered by Jobsplus while the Get Qualified Scheme is administered by the Ministry for Education. Both are independent from the Institute for Education.



Applicants will not be able to apply for funding under both schemes concurrently.

For further details kindly refer to the Institute's [Tuition Fees Policy](#).

Submission of applications

Interested applicants are requested to submit an online application through the application links within the table below **according to the specified deadline**. Places are limited to the first twenty-five (25) eligible applicants per module. Late applications will not be considered.

Applicants are required to submit certificates as well as transcripts to corroborate claims of qualifications currently in their possession.

Work experience is only verified against; GP47 or Jobsplus Employment History. CVs and letters of reference are not considered as proof of experience.

Thank you.

Joanne Grima
CEO Institute for Education

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Martin Luther King Road | Pembroke | PBK 1990 | Tel: 25982000
e: ife.admissions@ilearn.edu.mt | w: ife.gov.mt



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Schedule

Whilst every effort will be made to keep to these dates, there might be last minute changes due to factors that the IfE does not have any control over.

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Delivery Date	Code / Application Link	Module Title	MQF Level	ECTS	Home/EU/EEA Fee in EUR to be paid upon acceptance by IfE	International Fee in EUR to be paid upon acceptance by IfE	Actual Fee in EUR following Get Qualified Scheme tax refund	Actual Fee in EUR following Training Pays Scheme cash refund	Deadline for Submission of Application
Commencing March 2023									
21, 24 March 2023	M58/01/2023	Award in Setting Examination Papers	6	1	€ 35.00	€ 140.00	€ 10.50	N/A	03 Feb 2023
2, 9, 16, 23, 30 March 2023	M60/01/2023	Award in Effective Educational Leadership in Multicultural Schools	7	2	€ 70.00	€ 280.00	€ 21.00	N/A	03 Feb 2023
17, 18, 24, 25, 31 March 14, 21, 28 April 2023	M80/01/2023	Award in European Historical Development II: From the Renaissance to the Contemporary Europe	6	5	€ 175.00	€ 700.00	€ 52.50	€ 43.75	03 Feb 2023
28, 31 March 4, 7, 11, 14 April 2023	M69/01/2023	Award in Classroom Management	6	3	€ 105.00	€ 420.00	€ 31.50	€ 26.25	03 Feb 2023
Commencing April 2023									
3, 4, 5, 6, 14, 15 April 2023	M66/01/2023	Award in Outdoor Education	6	4	€ 140.00	€ 560.00	€ 42.00	€ 35.00	03 Mar 2023
18, 20, 25 April 2, 9, 16 May 2023	M75/01/2023	Award in Engaging Families and the Community within Schools	7	3	€ 105.00	€ 420.00	€ 31.50	€ 26.25	03 Mar 2023

Commencing May 2023									
16, 19, 23, 26 May 2023	M08/01/2023	Award for Digital Citizenship and Digital Tools for Education	5	2	€ 70.00	€ 280.00	€ 21.00	N/A	07 Apr 2023
9, 12, 16, 19 May 2023	M02/01/2023	Award in Applying a Learning Outcomes Approach in the Teaching of Modern Foreign Languages	6	2	€ 70.00	€ 280.00	€ 21.00	N/A	07 Apr 2023
15, 22, 29 May 5 June 2023	M70/01/2023	Award in Communicating with Parents	6	2	€ 70.00	€ 280.00	€ 21.00	N/A	07 Apr 2023
2, 5, 9, 12, 16, 19 May 2023	M03/01/2023	Award in Assessment for Learning Strategies, Recording Evidence and Conversing About Learning	7	3	€ 105.00	€ 420.00	€ 31.50	€ 26.25	07 Apr 2023
23, 26 May 2023	M07/01/2023	Award in Differentiation and Diversity in the Primary Classroom with a focus on Autism	7	1	€ 35.00	€ 140.00	€ 10.50	N/A	07 Apr 2023
5, 12, 15, 19, 22, 26 May 2023	M95/01/2023	Award in Micro- placement in the Industry	7	10	€ 100.00	€ 400.00	€ 30.00	€ 25.00	07 Apr 2023

Commencing July 2023									
3,10, 17, 24, 31 July 2023	M73/01/2023	Award in Human Resources Management for Educational Leaders	7	5	€ 175.00	€ 700.00	€ 52.50	€ 43.75	02 Jun 2023
4, 6, 11, 13, 18, 20, 25, 27 July 2023	M68/01/2023	Award in Teaching Gymnastics	6	4	€ 140.00	€ 560.00	€ 42.00	€ 35.00	02 Jun 2023
7, 14, 21, 28 July 2023 4, 11, August 2023	M90/01/2023	Award in Online Teaching, Learning and Assessment	7	3	€ 105.00	€ 420.00	€ 31.50	€ 26.25	02 Jun 2023
11, 12, 14, 17, 18 July 2023	M94/01/2023	Award in Encounters with Diversity in Education	7	5	€ 175.00	€ 700.00	€ 52.50	€ 43.75	02 Jun 2023
6, 13, 20, 27 July 7, 8 August 2023	M97/01/2023	Award in Assessment for Learning and Continuous Assessment	6	3	€ 105.00	€ 420.00	€ 31.50	€ 26.25	02 Jun 2023