

LETTER CIRCULAR - Institute for Education

Date: 29/05/2018

Ref: IfE 47/2018

From: Joanne Grima – CEO

To the attention of: College Principals, Heads of Schools (State and Non-State) and sections

Subject: Online Application for the course *An Introduction to Supporting Learners with Individual Educational Needs (Award)* for Supply Learning Support Educators (LSEs)

Application Link: <https://goo.gl/mwu8MT>

Deadline: Noon (CET) of 28/06/2018

Further Info / Requirements: scanned certificates and/or testimonials to be sent by email to ife.courses@ilearn.edu.mt

Fee: €250

The Institute for Education is accepting applications submitted online for the course *An Introduction to Supporting Learners with Individual Educational Needs (Award)* for Supply Learning Support Educators (LSEs) and prospective LSEs, starting in **October 2018 (as per schedule below)**. **Supply LSEs, who are already working in a licenced school, will be given preference over prospective LSEs.**

Entry requirements

Applicants should:

- a. Be engaged as a Supply Learning Support Educator in a licensed school;
OR
- b. Have a minimum of four MQF level 3 subjects at Grade 1-5, Grade C or a comparable, which must include Maltese, English Language, Mathematics and any other subject;
OR
- c. Have a minimum of a full MQF level 3 VET Qualification with at least 60 ECTS.

Fee

Upon receiving the acceptance letter by the Institute, the applicant is **required** to pay **€250** for the course. Modes and methods of payment will be communicated to accepted applicants.

Submission of applications

Interested applicants are kindly asked to submit an online application by following the link: <https://goo.gl/mwu8MT> and send scanned copies of the documents as per entry requirements to ife.courses@ilearn.edu.mt by **noon (Central European Time) of Thursday, 28th June 2018**. Places are limited to the first fifty (50) **eligible** applicants who will be selected on a first-come first served basis. However, **Supply LSEs, who are already working in a licenced school, will be given preference over prospective LSEs**. Late applications will not be considered.

Course Schedule

The course, which will commence on Monday 1st October 2018, will be held at St. Ġorġ Preca College, Secondary School, Ħamrun. The dates will be as follows:

SCHEDULED SESSIONS		
Session	Date	Time
Week 1	1/2/3/5 October 2018	15:30-18:15
Week 2	8/10/12 October 2018	15:30-18:15
Week 3	15/16/17/19 October 2018	15:30-18:15
Week 4	22/23/24/26 October 2018	15:30-18:15
Week 5	29/31 October 2018	15:30-18:15
Week 6	7/9 November 2018	15:30-18:15
Week 7	12/13/14/16 November 2018	15:30-18:15
Week 8	19/21/23 November 2018	15:30-18:15
Week 9	26/27/28/30 November 2018	15:30-18:15
Week 10	3/4/5/7 December 2018	15:30-18:15
Practicum	January/February 2019	

More information about the course can be found at: <https://goo.gl/87GUil>

Thank you.

Joanne Grima
CEO Institute for Education