



LETTER CIRCULAR - Institute for Education

Date: 29th March 2022

Ref: IfE 08/2022

From: Joanne Grima – CEO

To the attention of: All Educators.

Subject: Expression of Interest for the services of an Administrative Support Officer

Application Link: [EOI 08/2022](#)

Deadline: 12th April 2022

The Institute for Education (IfE) invites applications from those interested to offer their services as an Administrative Support Officer within the Admissions Department at the Institute for Education. The service being requested is on a contract for service basis. Interested applicants are requested to submit an online application through the following [link](#) by **Tuesday 12th April 2022**.

Kindly note that when applying, the platform will automatically direct you to register your profile with the Institute's platform. Consequently, you will be in a position to apply. It is extremely important that this step is followed in order to submit the application for the said expression of interest.

Thank you.

Joanne Grima
CEO Institute for Education